



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

THE YMCA OF DARKE COUNTY IS CURRENTLY ACCEPTING RESUMES FOR:

Child Development Center Director

Position Overview:

The Child Development Center Director is responsible for the creation, development, planning and maintenance of excellent programs and services to YMCA early learning program participants and parents. The successful candidate must have an understanding of the role the YMCA early learning programs play in accomplishing the mission, goals and objectives of the YMCA.

Current association childcare programs include full- and part-time year-round classrooms for infants (from 6 weeks of age), toddlers, and preschoolers, as well as before- and after-school programming and summer camp programs for elementary children.

Position Qualifications:

- Must meet the requirements of Chapter 5101:2-12 of the Ohio Administrative Code;
- Bachelor's degree or greater in education or related field preferred;
- Experience in staff supervision;
- Proficient with computers, including computer applications such as spreadsheets, databases and word processing;
- Requirements upon hire (or willing to obtain within 90 days of hire) include completion of CPR, AED and First Aid Certifications; Child Abuse Prevention and Management of Communicable Diseases training; and a state-specific Rules and Regulations Overview course, in addition to any YMCA program certifications deemed relevant and beneficial to the job by the CEO.;
- Must have good interpersonal, public relations and communications skills, including the ability to make oral presentations;
- Must be a creative, motivated self-starter with the ability to multitask;
- Display sound judgment, independent thinking, and be able to work both independently and with staff in a team-based environment.

Physical Requirements: Successful candidate must be able to move freely and quickly throughout the YMCA facility; easily navigate a variety of indoor and outdoor surfaces; watch and listen to the activities of a group of children; communicate effectively with people; bend and lift; and lift up to 50 pounds.

Salary range: \$37,000-\$42,000 per year to start, commensurate with experience. Pay increases available with evaluation and successful increases in childcare enrollment.

Benefits:

- Participation in group health insurance plan, per Human Resources Policy;
- YMCA Retirement Fund – Association contributes 8% for qualified employees;
- YMCA Family membership
- Life and Disability Insurance
- Other benefits as stated in Human Resources Policy

Submit the following electronically to Sam Casalano, CEO (scasalano@ymcadarkecounty.org): Cover letter, resume, and at least two professional references.